Meeting Overview

- EPA Site Status Updates
- Technical Assistance Overview
- CAG Operating Principles Discussion
Technical Assistance Services for Communities (TASC)

- Community training.
- Education presentations.
- Technical assistances needs assessment (TANA).
- Reviewing and explaining technical information.
- Help with forming CAGs.
- Facilitating community meetings.
- Developing information materials for communities.
Community Interests and Concerns

- Provide best possible ecological restoration outcomes.
- Prevent contaminant impacts on human health.
- Minimize truck impacts on Britten Road and local area roads.
- Ensure long-term sustainability and environmental protection of the region’s land, surface and groundwater resources.
- Understand clear differences between remedial alternatives presented in the Feasibility Study.
- Keep options open for future use of the site to include passive recreational opportunities, not just fenced-off open space.
- Understand relative significance of site contamination, previous impacts and potential for migration to surface and groundwater resources.
- Ensure the community has a voice and that community priorities are considered in the remedial alternatives to be evaluated in the remedy selection process.
- Ensure that community understands EPA’s regulatory purview and scope of remedial actions.
- Ensure that cleanup options are consistent with the Applicable or Relevant and Appropriate Requirements for the site.
- Ensure community has a chance to understand clear differences between remedial alternatives through open discussion.
<table>
<thead>
<tr>
<th>Organization</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRPC</td>
<td>Conflict Prevention and Resolution Center</td>
</tr>
<tr>
<td>TASC</td>
<td>Technical Assistance Services for Communities</td>
</tr>
<tr>
<td>TAG</td>
<td>Technical Assistance Grants</td>
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<tr>
<td>CIU</td>
<td>Community Involvement University</td>
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</tbody>
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Technical Assistance Grants (TAGs)

- Provide funding to community groups for a technical advisor to explain technical reports and proposed cleanup proposals and decisions
- Help communities participate in Superfund process
- Initial grant up to $50,000 for community groups involved with the site
Steps for forming a CAG

1. Determine there is a need for a CAG
2. Establish membership
3. Agree on operating procedures and ground rules
4. Select leadership
5. Organize, manage and run meetings
Operating Principles for Discussion

• Mission statement
• Member expectations
• Internal and external communications
• Meeting ground rules
Draft Mission Statement

The mission of the Rolling Knolls Community Advisory Group is to facilitate community stakeholder participation in the Superfund cleanup process, and to ensure all cleanup is adequately protective of human health and the environment and provides ecological revitalization to the fullest extent possible.
CAG Member Responsibilities

<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
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<tbody>
<tr>
<td>Attend</td>
<td>Attend meetings</td>
</tr>
<tr>
<td>Represent</td>
<td>Represent views of the community, your organization, and your own individual perspectives</td>
</tr>
<tr>
<td>Express</td>
<td>Express community preferences</td>
</tr>
<tr>
<td>Review</td>
<td>Review technical information</td>
</tr>
<tr>
<td>Disseminate</td>
<td>Disseminate information about site to community members</td>
</tr>
<tr>
<td>Work</td>
<td>Work with CAG members to consider various viewpoints and reach shared understanding</td>
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Who is a member?

- Members are currently self-selected.
- Approximately 25 expressed interest in serving as CAG members.
- Are additional guidelines needed?
  - Member names made public?
  - Protocol for adding/removing members?

<table>
<thead>
<tr>
<th>Member Affiliation</th>
<th># of members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Britten Road Resident</td>
<td>3</td>
</tr>
<tr>
<td>Chatham Resident</td>
<td>7</td>
</tr>
<tr>
<td>Harding Resident</td>
<td>3</td>
</tr>
<tr>
<td>Chatham/Harding township advisory committee representatives (non-elected)</td>
<td>3</td>
</tr>
<tr>
<td>Environmental organization</td>
<td>4</td>
</tr>
<tr>
<td>GSNWR /USFWS Staff</td>
<td>3</td>
</tr>
<tr>
<td>Other interested Stakeholder</td>
<td>2</td>
</tr>
</tbody>
</table>
**EPA roles and responsibilities**

<table>
<thead>
<tr>
<th>Action</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>Attend</td>
<td>Attend meetings and participate in technical briefings as agency liaisons</td>
</tr>
<tr>
<td>Discuss</td>
<td>Discuss issues related to Superfund actions</td>
</tr>
<tr>
<td>Listen and respond</td>
<td>Listen openly and respond clearly to CAG members’ questions and concerns</td>
</tr>
<tr>
<td>Provide</td>
<td>Provide technical documents for CAG review and opportunities for members to provide meaningful input</td>
</tr>
<tr>
<td>Assist</td>
<td>Assist with logistical, administrative and technical support for CAG</td>
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CAG Discussion Ground Rules

• Engage in open respectful dialogue
  Communicate concerns, interests and ideas openly
  make reasons for their disagreements clear

• Work to understand various perspectives
  Members, agency liaisons and the public

• Outside of CAG Discussions
  When speaking (emailing, or posting on social media) outside of CAG discussions,
  members represent their views as individuals or organizational representatives,
  not as those of CAG as a whole.

• Considerations for the Press
  Designated space for members of the press and time?
  When and who takes questions from the press?
Formulating Comments

CAG seeks opportunities to provide meaningful input, but CAG discussion outcomes do not require full consensus.

Ways of providing comments and input might include:

• Summarizing various perspectives or individual comments and suggestions made at CAG meetings.
• Recognizing majority opinion and dissenting views.
• Reaching shared understanding and agreements, if appropriate.
• Developing action items for follow-up.
• Providing technical comments regarding site activities.
Internal Communications

• Communications between CAG chair and members vs meeting participants or mailing list
• EPA document review expectations CAG members vs public?
External Communications

CAG members will help disseminate site-related information and updates to interested stakeholders.

• Member outreach responsibilities?

• Who will you reach out to?
  • Local residents and businesses
  • Local governments and township committees
  • Community and religious groups and non-profits
  • Other interested stakeholders
Wrap Up & Next Steps

Draft operating principles
Site tour for CAG members
Next meeting date