AGENDA

Rolling Knolls Landfill Superfund Site
Community Advisory Group Site Tour and Meeting

**December 3, 2018**

Rolling Knolls Landfill Site Tour

**1:45 pm Site Tour** (Britten Road, Chatham, NY)

CAG Meeting
Chatham Municipal Building
58 Meyersville Road, Chatham, New Jersey

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| **6:00 pm** | **Welcome and Introductions*** Welcome, Meeting purpose
* Recap Oct 29 minutes and meeting ground rules (facilitator)
 |
| **6:10 – 6:50 pm** | **Site Status Updates (EPA)**Brief site tour follow-up discussion as neededEPA presentation on Remedial InvestigationFeasibility Study status and timing  |
| **6:50 – 7:00 pm** | **Next Steps** Facilitator to prepare draft bylaws document for CAG review.Confirm additional training or briefing needs for the CAG.Potential interim EPA updates: 1) timing for revised FS, 2) potential for a revised FS fact sheet/presentation on remedial alternatives.Next meeting to be scheduled in coordination completed bylaws, CAG training needs, or relevant EPA updates. |

Rolling Knolls Landfill CAG Formation Steps Tracking Table

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| Steps | Status / Timing |  |
| 1. Determine need for a CAG
 | Completed9/17/18 | Participants indicated clear consensus in support of establishing a CAG at this time.  |
| 1. Establish initial membership
 | Partially completed9/17/18 | Initial membership self-selected during 9/17 meeting and by prior/subsequent expression of interest. |
| 1. Select leadership
 | Completed9/17/18 | Participants recommended that Sally Rubin, Executive Director of the Great Swamp Watershed Association serve as the CAG Chair. |
| 1. Establish member and resource stakeholder roles
 | Partially completed 10/29 | Agreed on member/technical resource roles on 9/17.*Members could include:*Property owners at and near the site, residents of local jurisdictions, representatives of organizations, non-elected local government advisory committee representatives, regional stakeholders*Examples of Technical Resources/Involved Agencies:*USEPA, NJDEP, U.S. Department of Interior, PRP group representatives, municipal elected officials, TASC technical advisor, and facilitator |
| 1. Establish guiding principles/bylaws
 | Partially completed 10/29 | *Items discussed 10/29:*Mission statementMember expectationsInternal/external communications |
| 1. Organize, manage and run meetings
 | Ongoing |  |